

HIV AND OUD SERVICE AND FUNDING MATRICES GUIDE

Background

The HIV and OUD Service and Funding Matrices Template supports state health departments in identifying opportunities for enhanced coordination between HIV and OUD funding and service provision. In doing so, it contributes to the main goal of the *Strengthening Systems of Care for People with HIV and Opioid Use Disorder* project to ensure that people with HIV and OUD have access to care, treatment, and recovery services that are client-centered and culturally responsive.

What is the purpose of the HIV and OUD Service and Funding Matrices?

The purpose of this resource is to consolidate information about state HIV and OUD services, agencies, and funding sources into a comprehensive and easy-to-digest format. Connecting this often-siloed information can help to identify opportunities and gaps across HIV and OUD services and potential areas for enhanced coordination. More specifically, the matrices can help document which agencies provide both HIV and OUD services and receive both HIV and OUD funding. This resource can also provide information for discussions on how to leverage funding sources to improve integration across HIV and OUD services.

The matrices allow the viewer to easily identify which agencies are funded to provide both HIV and OUD services, the types of agencies that are dually funded, and the services the dually funded agencies provide.

Who can use this tool?

The matrices are intended for state health department staff involved in HIV and OUD initiatives, program management, and contract management.

What information does the tool include?

It is important to determine and define a standard list of types of agencies and HIV and OUD services before beginning data collection. The matrices template asks for the following information to provide a comprehensive and cross-sectoral understanding of HIV and OUD systems and service provision:

- State and local HIV and OUD service agency names
- Type of service agency (e.g., hospital or university-based clinic, substance use disorder treatment center)
- HIV and OUD services provided (e.g., syringe services programs, counseling)
- Funding sources for HIV and OUD services (e.g., CDC, SAMHSA, state funding)

Additional considerations:

- Geographical data (e.g., region or county information): this information can highlight geographic disparities among particular HIV and OUD treatment services. Documenting this information can create the foundation for maps to visually display geographical disparities.

Though designed to consolidate direct service provision information, the tool should be tailored based on information the state would find most useful. For example, it may be helpful to include funded HIV and OUD planning or data activities that would enhance coordination across the systems.

How is the tool formatted?

The matrices template includes three tabs:

- **Definitions** - includes instructions for using the template and descriptions of HIV and OUD acronyms, services, and other relevant information referenced throughout the matrices.
- **Service/Agency** - provides a cross-reference of HIV and OUD agencies and the services they provide. This format allows the user to identify which agencies provide both HIV and OUD services.
- **Funder/Service** - provides a cross-reference of HIV and OUD services and funding sources. This format allows the user to identify which services are funded by both HIV and OUD sources.

How is the information gathered?

Individuals or groups with access to or knowledge of HIV or OUD services, agencies, and funding sources should be engaged in the collection of information. This can vary by state. Consider the following questions to determine who could best support the data collection:

- Which groups or individuals are familiar with HIV- or OUD-funded agencies and the services they provide (e.g., contract monitors, program managers)?
- Who is familiar with federal, state, and/or local funding sources for HIV or OUD services (e.g., grants management staff, program directors)?



The [HIV Process](#) and [OUD Process](#) companion worksheets can help individuals or groups complete portions of the data collection. Ultimately, the information should be translated into the matrices template.

Next steps

Synthesize assessment take-aways

A summary document highlighting key findings from the HIV and OUD Service and Funding Matrices will reinforce the relevance and application of these findings and be a foundation point for further discussion among HIV and OUD partners. Creating a synthesis and sharing the resource among key HIV and OUD partners can identify system strengths, gaps, and opportunities for continued discussion and next steps. The summary should reflect information useful to the state and can be relayed through text, tables, and other helpful visuals. Summary opportunities may include a synthesis of:

- Characteristics of dually funded agencies.
- HIV and OUD services provided in dually funded agencies.
- Specific HIV or OUD services and their associated agencies.

Discuss with partners

The collection and synthesis of HIV and OUD service, service agency, and funding data can ultimately support systems-level discussions within and between HIV and OUD stakeholder. Engaging HIV and OUD stakeholders in discussions of findings can strengthen partnerships and reduce challenges to and increase opportunities for systems strengthening. Discussion questions may include:

- How can different funding streams in the same agency or across agencies be coordinated?
- Which HIV and OUD services are optimally delivered in specific HIV and OUD agency types?
- What opportunities exist for future collaborators?

The HRSA-funded initiative Strengthening Systems of Care for People with HIV and Opioid Use Disorder (OUD) provides coordinated technical assistance across HIV and behavioral health/substance use service providers. The project aims to enhance system-level coordination and networks of care among Ryan White HIV/AIDS Program recipients and other federal, state, and local entities. The purpose of this initiative is to ensure that people with HIV and OUD have access to care, treatment, and recovery services that are client-centered and culturally responsive.

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Documenting Agencies, Services, and Funding for the HIV System of Care: Process Worksheet

The purpose of this document is to assist with data collection related to HIV services, agencies, and funding. Ultimately, this resource supports the consolidation of information about state HIV and OUD services, agencies, and funding sources into a comprehensive and easy-to-digest format. Connecting this often-siloed information can help identify opportunities and gaps across HIV and OUD services and potential areas for enhanced coordination. The information you collect will lead to a better understanding of the HIV system of care.

Name: _____

Role: _____

Organization: _____

Data Collection

PROCESS AND STAKEHOLDER INFORMATION: Please enter information into the table below to the best of your ability. Completing this table will help you think through the steps needed to document HIV services, the agencies providing those services, and funding sources.

KEY QUESTIONS

ANSWERS

Which database houses the list(s) of HIV funded agencies?

Which agency, and position in the agency, has this information?

What information is on the list? Does it include the type of agency (e.g., community-based organization, hospital, health center)?

What types of HIV care and support services are funded in your jurisdiction (e.g., HIV treatment, medical case management, housing assistance, transportation assistance)?

Where is the funding for these services documented (e.g., RWHAP, CDC)? Who has this information?

AGENCY INFORMATION: The table below includes agency name, agency type (predefined categories), HIV care and support services (predefined categories), and funding sources. The information should reflect all HIV-funded agencies that you know of. (Alternatively, use the HIV and OUD Service and Funding Matrices spreadsheet to record this information.)

AGENCY NAME Name of the HIV-funded agency	AGENCY TYPE Determine and replace this cell with a standard list of agency types	HIV CARE AND SUPPORT SERVICES Determine and replace this cell with a standard list of HIV services or service groups	FUNDING SOURCES Name of the federal, state, or local funding source
New Horizons Center	Community-based service organization	Testing, PrEP, medical case management	RWHAP, SAMHSA

Sustainability

Determine where the information to complete this worksheet is located. This will help ensure that processes are in place for maintaining up-to-date information.

KEY QUESTIONS

ANSWERS

Where is this information located (e.g., website, Excel document)?

How often is this information updated?

Who updates this information?

What are the challenges to locating or accessing this information?

Documenting Agencies, Services, and Funding for the OUD System of Care: Process Worksheet

The purpose of this document is to assist with data collection related to OUD services, agencies, and funding. Ultimately, this resource supports the consolidation of information about state HIV and OUD services, agencies, and funding sources into a comprehensive and easy-to-digest format. Connecting this often-siloed information can help identify opportunities and gaps across HIV and OUD services and potential areas for enhanced coordination. The information you collect will lead to a better understanding of the OUD system of care.

Name: _____

Role: _____

Organization: _____

Data Collection

PROCESS AND STAKEHOLDER INFORMATION: Enter information into the table below to the best of your ability. Completing this table will help you think through the steps needed to document OUD services, the agencies providing those services, and funding sources.

KEY QUESTIONS

ANSWERS

Which database houses the list(s) of OUD funded agencies?

Which agency, and position in the agency, has this information?

What information is on the list? Does it include the type of agency (e.g., community-based organization, hospital, health center)?

What types of OUD care and support services are funded in your jurisdiction (e.g., residential treatment, office-based opioid treatment, housing and transportation assistance)?

Where is the funding for these services documented (e.g., RWHAP, CDC)? Who has this information?

AGENCY INFORMATION: The table below includes agency name and type (predefined categories), OUD care and support services (predefined categories), and funding sources. The information should reflect all OUD-funded agencies that you know of. (Alternatively, use the HIV and OUD Service and Funding Matrices spreadsheet to record this information.)

AGENCY NAME Name of the OUD-funded agency	AGENCY TYPE Determine and replace this cell with a standard list of agency types	OUD CARE AND SUPPORT SERVICES Determine and replace this cell with a standard list of OUD services or service groups	FUNDING SOURCES Name of the federal, state, or local funding source
New Horizons Center	Community-based service organization	Residential treatment, OBOT	RWHAP, SAMHSA

Sustainability

Determine where the information to complete this worksheet is located. This will help ensure that processes are in place for maintaining up-to-date information.

KEY QUESTIONS

ANSWERS

Where is this information located (e.g., website, Excel document)?

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